



बड़ौदा राजस्थान क्षेत्रीय ग्रामीण बैंक
Baroda Rajasthan Kshetriya Gramin Bank
(बैंक ऑफ बड़ौदा द्वारा प्रायोजित) (Sponsored by Bank of Baroda)

**बैंक की विभिन्न शाखाओं में कैश लाने व ले जाने हेतु किराये पर कैश वैन
लिये जाने हेतु निविदा**



S. N.	Particulars	Detail
1.	Issuing date for RFP	01-12-2020
2.	Pre Bid Meeting	08-12-2020 at 11.00 am
3.	Last date and time for submission	22-12-2020 Up to 12.00 pm
4.	Date and Time of opening Technical Bid	22-12-2020 at 03.00 pm
5.	Date and Time of opening Financial Bid	24-12-2020 at 11.00 am
6.	Place of Meeting, Submission & Opening of Bids	Baroda Rajasthan Kshetriya Gramin Bank Head Office Plot 2343, IInd Floor, Vaishali Nagar, Ajmer, 305004
7.	Address for communication	Baroda Rajasthan Kshetriya Gramin Bank Head Office Plot 2343, IInd Floor, Vaishali Nagar, Ajmer, 305004



बड़ौदा राजस्थान क्षेत्रीय ग्रामीण बैंक

Baroda Rajasthan Kshetriya Gramin Bank

(बैंक ऑफ बड़ौदा द्वारा प्रायोजित) (Sponsored by Bank of Baroda)

1. Baroda Rajasthan Kshetriya Gramin Bank is one of the largest Rural bank in Rajasthan with more than 856 branches, 12 Regional Offices located all across 21 Districts. Applications are invited from reputed Private Security Agencies (PSA) for providing hired services of cash vans for remittance of cash to and fro between our various branches located in Baran, Bhilwara, Chittorgarh, Kota, Sawai Madhopur and Sikar Regions. This service can be extended to all Regions of the Bank. Only those firms which fulfill following criteria will be considered for empanelment:-
 - a) Reputed security services providers specializing in providing Cash Vans for at least last 3 years as on 1 July, 2020.
 - b) Ability to undertake all remittance related work for all branches throughout twelve Regions.
 - c) Ability to provide Customized Cash Vans having good condition with drivers and guard with gun as per specifications available at annexure-II of this advertisement.
 - d) Have adequate fleet of vehicles to cater for breakdowns and provide hassle free service.
 - e) Ability to provide drivers and guards duly verified from the local police authorities.
 - f) Ability to commence service maximum within 20 days from date of placement of order.
 - g) This offer is for Three Year but period can be extended subject to requirement and satisfaction of the Bank.
2. The vendor should meet the eligibility criteria as per details available at annexure I of this advertisement.
3. Proposed agreement to be signed with the vendor is also available at Annexure III of this advertisement.
4. Applications are to be sent to the undersigned in three sealed covers by 12.00 pm on or before- 22-12-2020 as under:
 - (a) **Part –I :**
 - (i) **Tender fee:** Cost of Offer documents is Rs.2000/- (Two thousand Rupees only) to be paid as Non-Refundable Demand Draft/ Banker's Cheque in favour of Baroda Rajasthan Kshetriya Gramin Bank payable at Ajmer.
 - (ii) **Earnest Money Deposit :** Rs. 300000/- (Three Lac Rupees Only) Demand Draft/Banker's Cheque in favour of Baroda Rajasthan Kshetriya Gramin Bank payable at Ajmer.
 - (b) **Part –II : Annexure-V:** Technical bids to include profile of the company, list of major existing clients, registered number and GST details, clearance from local police/other authorities/type of vehicle.
 - (c) **Part III: Annexure-VI :** Net rates (Excluding GST but inclusive of all other taxes and levies) per month to be quoted for
 - (i) Driver and 2 Security Guards with Gun
 - (ii) Driver, 2 Security Guards with Gun and 2 Custodians.

The above rates should be quoted for both Dedicated Service and On Call Services as mentioned in revised Annexure VI (attached)



बड़ौदा राजस्थान क्षेत्रीय ग्रामीण बैंक

Baroda Rajasthan Kshetriya Gramin Bank

(बैंक ऑफ बड़ौदा द्वारा प्रायोजित) (Sponsored by Bank of Baroda)

5. Part III will be opened only if Bank is satisfied with Part I & II. Bank reserves the rights to reject any/all bids without assigning any reason thereto.
6. Other terms & conditions are given at the annexure-IV of this advertisement.
7. For any other queries, vendors may contact the undersigned on working days between 11 am to 4 pm or e-mail to pe.ho@barodarajasthanrrb.co.in
8. Tender will be opened on 22-12-2020 at 03.00 pm in the presence of Tender Committee Members and bidders.

All Bidders are requested to remain present on that day.

Please note that 5% of the total contract value in the form of FDR as security deposited by the successful Bidder in favour of Baroda Rajasthan Kshetriya Gramin Bank for full tenure of the contract.

General Manager
Baroda Rajasthan Kshetriya Gramin Bank
Head Office Ajmer



बड़ौदा राजस्थान क्षेत्रीय ग्रामीण बैंक

Baroda Rajasthan Kshetriya Gramin Bank

(बैंक ऑफ बड़ौदा द्वारा प्रायोजित) (Sponsored by Bank of Baroda)

ANNEXURE I

ELIGIBILITY CRITERIA OF VENDORS FOR PROVIDING CUSTOMISED CASH VANS

A. Eligibility Criteria

1. Private Security Agency (PSA) providing Customised Cash Van (CCV) should have been in business for the last three years as on 01.07.2020.
2. PSA should have a credible supervisory infrastructure and network for provision of maintenance of CCVs as also for follow up with law enforcing agencies.
3. PSA should have a Certificate of Registration with Registrar of Companies or Registrar of Firms or have a letter of proprietorship.
4. PSA should provide the latest Income Tax Assessment Order and PAN Number.
5. Minimum net worth* requirement of "Rs. 1 billion". The Net worth of at least "Rs. 1 billion" should be maintained at all times.
6. PSA should provide the Balance Sheet of last 3 year i.e. 17-18, 18-19, 19-20. Documents evidence e.g., profit and loss statements/Balance sheet etc. representing the applicant's every year Financial Turnover during last 3 (three) Financial years ending 31st March, 2020 with at least INR 2 Crore or A certificate duly authorized by CA submitted in this regard.
7. PSA should be registered with Shops & Establishment Act and provide latest Certificate for ESI Corporation.
8. PSA should provide the latest certificate for EPF Organisation under EPF and Misc provision Act 1952 if applicable as per criteria of number of employees held.
9. PSA should be registered with the Govt. under the Contract Labour Act (Regulation & Abolition) 1970.
10. PSA should be registered under the appropriate authority for GST.
11. Due weightage shall be given if PSA is sponsored/registered with the Directorate General of Resettlement, Ministry of Defence, RK Puram, New Delhi and is a provider of services to PSBs and PSUs.

* Net worth will consist of 'paid up equity capital, free reserves, balance in share premium account and capital reserves representing surplus arising out of sale proceeds of assets but not reserve created by revaluation of assets' adjusted for 'accumulated loss balance, book value of intangible and deferred revenue expenditure, if any'.

B. Physical/Security Infrastructure

- 1- Minimum fleet size of 300 specifically fabricated cash vans (owned / leased).
- 2- Cash should be transported only in the owned / leased security cash vans of the Service Provider or its first level sub-contractors. Each cash van should be a specially designed and fabricated Light



बड़ौदा राजस्थान क्षेत्रीय ग्रामीण बैंक

Baroda Rajasthan Kshetriya Gramin Bank

(बैंक ऑफ बड़ौदा द्वारा प्रायोजित) (Sponsored by Bank of Baroda)

- Commercial Vehicle (LCV) having separate passenger and cash compartments, with a CCTV covering both compartments.
- 3- The passenger compartment should accommodate two custodians and two armed security guards (gunmen) besides the driver.
 - 4- No cash van should move without armed guards. The gunmen must carry their weapons in a functional condition along with valid gun licenses. The Service Provider or its first level sub-contractor should also furnish the list of its employed gunmen to the police authorities concerned.
 - 5- Each cash van should be GPS enabled and monitored live with geo-fencing mapping with the additional indication of the nearest police station in the corridor for emergency.
 - 6- Each cash van should have tubeless tyres, wireless (mobile) communication and hooters. The vans should not follow the same route and timing repeatedly so as to become predictable. Predictable movement on regular routes must be discouraged. Staff should be rotated and assigned only on the day of the trip. With regard to security, additional regulations / guidelines as prescribed by Private Security Agencies (Regulation) Act, 2005, the Government of India and the State Governments from time to time must be adhered to.
 - 7- Night movement of cash vans should be discouraged. All cash movements should be carried out during daylight. There can be some relaxation in metro and urban areas though depending on the law and order situation specific to the place or the guidelines issued by the local police. If the cash van has to make a night halt, it necessarily has to be in a police station. In case of inter-state movement, changeover of security personnel at the border crossing must be pre-arranged.
 - 8- Proper documentation including a letter from the remitting bank should be carried invariably in the cash van, at all times, particularly for inter-state movement of currency.
 - 9- ATM operations should be carried out only by certified personnel who have completed minimum hours of classroom learning and training. The content of such training may be certified by a Self-Regulatory Organisation (SRO) of Cash-in-Transit (CIT) Companies / Cash Replenishment Agencies (CRAs) who may tie up with agencies like National Skill Development Corporation for delivery of the courses.
 - 10- The staff associated with cash handling should be adequately trained and duly certified through an accreditation process. Certification could be carried out through the SRO or other designated agencies.
 - 11- Character and antecedent verification of all crew members associated with cash van movement,



बड़ौदा राजस्थान क्षेत्रीय ग्रामीण बैंक

Baroda Rajasthan Kshetriya Gramin Bank

(बैंक ऑफ बड़ौदा द्वारा प्रायोजित) (Sponsored by Bank of Baroda)

should be done meticulously. Strict background check of the employees should include police verification of at least the last two addresses. Such verification should be updated periodically and shared on a common database at industry level. The SRO can play a proactive role in creating a common data base for the industry. In case of dismissal of an employee, the CIT / CRA concerned should immediately inform the police with details.

12- (a) No private security shall be provided by the Private Security Agency for cash transportation activities unless he holds a license under the Act.

(b) For the purpose of providing private security for cash transportation activities a Contract may be entered between.

(i) A Private Security Agency holding a license under the Act and the bank concerned or

(ii) A cash handling Agency and the Bank concerned.

Provided that in case the cash handling agency holds a license as a Private Security Agency under the provisions of the Act, such cash handling agency may itself provide the private security to cash transportation activities in accordance with the provisions of these rules.

13- Private Security Agency (PSA) should comply all conditions issued by RBI Circular No RBI/2017-18/152/DCM (Plg) No 3563 /10.25.07/2017-18 Dated 06.04.2018 & Model rules mentioned in the Gazette Notification No 553 dated 08.08.2018 issued by Ministry of Home Affairs (MHA), GOI, New Delhi regarding Cash Transportation by Cash Van.

14- This Tender is issued for Hiring of Cash Vans for transportation of Bank's Cash. Activities related to Cash Vault (i.e. keeping of Cash in Vault, Cash processing etc.) are not required.



बड़ौदा राजस्थान क्षेत्रीय ग्रामीण बैंक

Baroda Rajasthan Kshetriya Gramin Bank

(बैंक ऑफ बड़ौदा द्वारा प्रायोजित) (Sponsored by Bank of Baroda)

ANNEXURE II

VEHICLE SPECIFICATION

Customized Cash Van provided by the PSA should meet the following criteria:-

- a) Comprehensive Insurance of the cash van against all risks including fidelity insurance in respect of drivers and guards must be available and the vehicle must be roadworthy.
- b) It should not be more than 3 years old on the date of commencement / renewal of the agreement.
- c) Adequate space for keeping currency with two persons to sit in the back portion.
- d) Vehicle should contain adequate fuel and be available at minimum notice as per timings laid down by the bank.
- e) All glass panes and wind screen should be covered with iron grill or wire mesh.
- f) All doors should have double locks i.e., one from inside and other from outside.
- g) Alarm system with siren should be fitted with activation points with guard, driver and rear cabin.
- h) It should have adequate arrangements of chaining of cash boxes to the body of the vehicle.
- i) Cash van should have a fire extinguisher and a first aid box.
- j) Cash van should be provided with a functional cellular / mobile phone.
- k) There should be a secure partition between driver's cabin and cash box area.
- l) It should have adequate peepholes for observation and use of weapon by guards.
- m) The cash van should have anti theft / burglary central locking system four side and rear doors (as in case of cars).
- n) Easy maneuverability in narrow lanes and congested areas, where applicable.
- o) All essential features of an efficient vehicle requiring minimum maintenance and providing maximum driving and riding comfort.
- p) Should confirm to local laws stipulated by transport department and other government bodies as well as pollution norms.



बड़ौदा राजस्थान क्षेत्रीय ग्रामीण बैंक
Baroda Rajasthan Kshetriya Gramin Bank
(बैंक ऑफ बड़ौदा द्वारा प्रायोजित) (Sponsored by Bank of Baroda)

ANNEXURE III

MODEL FORMAT OF AGREEMENT FOR HIRING OF CUSTOMISED CASH VANS

(To be stamped with twice the duty of an Agreement (Agreement + Indemnity))

AGREEMENT

This agreement is made at _____ on the _____ day of _____

BETWEEN

Baroda Rajasthan Kshetriya Gramin Bank, a body Corporate constituted under the Banking Companies (Acquisition & Transfer of Undertakings) Act, 1970, having its Head Office at 2343, 2nd Floor, Vaishali Nagar, Ajmer -305001 and inter-alia, Regional Office at _____, _____ (hereinafter called the "First Party" which term shall, wherever the context so permits, mean and include its successors and assigns) of the First Part;

AND

M/s. _____ a Proprietorship concern/Partnership Firm/Private/Public Limited Company/Private Security Agency (PSA) having its Office/Registered Office at _____ (hereinafter referred to as the PSA which expression shall, wherever the context so permits, mean and include its successors and assigns) of the Second Part;

Whereas

- a) The Bank is engaged in the business of banking and is desirous of strengthening its cash remittance services between its various Branch, Offices as well as its clients;
- b) The PSA is engaged and experienced in the business of assisting Banks and others in such cash remittance and wishes to offer its services to the Bank.

IT IS NOW AGREED BETWEEN THE PARTIES HERETO AS FOLLOWS :

1. Period of the Agreement

- h) This agreement shall come into effect from _____ and continue to be in force for a period of one year upto and inclusive of _____ or its sooner determination in terms hereof, but can be extended upto 3 years subject to requirement and satisfaction of Bank.

2. The service

The PSA agrees to provide to the Bank its Customised Cash Vans (CCVs) with drivers and with guard for cash remittance as may be requested and authorized by the Bank to PSA from time to time in the manner and on the terms and conditions hereinafter set out and the Bank agrees, on the basis of the representations and undertakings made by the PSA as stated hereinafter, to avail the service from the PSA. The service of cash vans will be provided for 8 hours daily subject to maximum 200 hrs. per month. The kilometrage per vehicle will be 3000 KM per month on daily cumulative basis. Services provided in excess of these limits will be charged extra as per rates agreed between the Bank and PSA.

3. The PSA's representations, Undertakings and Covenants.

- 3.1 The PSA represents that it will comply with all legal requirements and obtain such licences, approvals and consents, if any, prescribed/required under any law/rules/regulations, and keep them valid.



बड़ौदा राजस्थान क्षेत्रीय ग्रामीण बैंक

Baroda Rajasthan Kshetriya Gramin Bank

(बैंक ऑफ बड़ौदा द्वारा प्रायोजित) (Sponsored by Bank of Baroda)

- 3.2 The PSA represents that it is adequately equipped, in terms of infrastructure, manpower and expertise to provide the Service and undertakes to provide the service all the time during the period of this agreement.
- 3.3 The PSA agrees that the personnel including its owner(s), director(s), partner(s) employee(s) engaged by the PSA in relation to the Service will be the sole responsibility of the PSA as to their costs and consequences arising out of their engagement or conduct. It is understood that the Bank shall not be liable to pay any remuneration or compensation to the PSA or any of the personnel (including its owner(s), director(s), partner(s), employee(s) and any representative(s) engaged by the PSA in relation to the service except the fee payable to the PSA.
- 3.4 The PSA shall ensure that :-
- i) The CCVs shall be placed at the time and place appointed by the First Party fully equipped and fit to perform duties. Timings and place will be laid down in the approval letter.
 - ii) The driver of the CCV and the guards will be properly verified by the local police. They should carry tamper proof photo identity cards issued by the PSA and wear prescribed uniform. A copy of the police verification report will be provided to the bank in respect of all drivers and guards provided by the PSA.
 - iii) Only the type of vehicle listed as at para 8.1 (i) below shall be provided. There shall be no variation.
 - iv) At no point of time during the prescribed duty hours, drivers and guards will leave their place of duty. The PSA shall arrange to send a relief/substitute wherever the regular driver(s)/guard(s) is (are) absent or on leave. The relief/substitute shall also be a person duly verified by the police.
 - v) The PSA shall provide a "Checking Register" with each CCV site for the purpose of checking carried out by the PSA and First Party authorities.
- 3.5 The PSA shall
- i) Maintain up-to-date record of all drivers/guards as per Shops & Establishment Act and will discharge all obligations under various Labour Laws viz. EPF Act, ESI Act, Gratuity, Bonus Act, Workmen's Compensation Act, Contract Labour (Regulation & Abolition Act) etc. or under any other State/Union Legislation in respect of drivers/guards engaged by the PSA.
 - ii) Take full responsibility of all acts of commission and/or omissions by their drivers/guards or any injury or mishap caused during the course of transport or during rendering the service and will meet all liabilities arising out of such situations.
 - iii) Change the driver/guard immediately on instructions from the First Party if the performance of a particular driver/guard is not acceptable or found physically/medically unfit and decision of the First Party shall be final in this regard.
 - iv) **Be absolutely responsible for the payment of salary, all other statutory obligations for drivers/guards (or their dependents), on account of salary/wages, bonus, arrears, employment/termination benefit compensation or other claim whatsoever under Workmen's Compensation Act or any other law and the First Party has no connection in relation to such matters.**



बड़ौदा राजस्थान क्षेत्रीय ग्रामीण बैंक

Baroda Rajasthan Kshetriya Gramin Bank

(बैंक ऑफ बड़ौदा द्वारा प्रायोजित) (Sponsored by Bank of Baroda)

- v) In case of any mishap/injury sustained by the driver/guard of whatsoever nature (Minor/major/fatal including death during the course of their duty) the responsibility of granting compensation, if any, on that count will be that of the PSA and not of the First Party.
 - vi) If for any reason, compensations, costs etc., are paid by the First Party, the same shall be reimbursed by the PSA to First Party without any demur, with interest at the rate 15% p a.
 - vii) In the event of theft, robbery, dacoity or pilferage of the First Party's property or materials, the PSA shall actively assist the First Party for the investigation of the case and if negligence/collusion of drivers/guards is established, such loss due to theft etc. is to be made good by the PSA. PSA agrees to indemnify such loss, irrespective of the fact that such risk might have been insured.
 - viii) In case of any property loss/injury to any one of First Party staff due to negligence of the PSA driver/guard or due to dereliction of duty or in-attentiveness or negligence of the driver/guard, all liabilities arising out of such incident will be fully met by the PSA. PSA agrees to indemnify the loss.
 - ix) Furnish the names and permanent and local addresses of the drivers and security guards being posted for the above purpose from time to time along with their latest photographs, thumb impression and signatures.
 - x) Furnish the proof of having paid the wages, provident fund contributions and other legal liabilities to the driver(s) and security guard(s) engaged by them, within one week of the disbursement of wages to them. If proof is not tendered, the First Party may not reimburse the payment due to the PSA.
4. CCV provided by the PSA should meet the following criteria :
- 4.1 Comprehensive insurance of CCV against all risks must be available. Vehicle must be roadworthy.
 - 4.2 It should not be more than 5 years old on the date of commencement/renewal of the agreement.
 - 4.3 Adequate space for keeping currency with two persons with weapons to sit in the back portion.
 - 4.4 Vehicle should contain adequate fuel and be available at minimum notice as per timings laid down by the bank.
 - 4.5 All glass panes and wind screen should be covered with iron grill or wire mesh.
 - 4.6 All doors should have double locks i.e. one from inside and other from outside.
 - 4.7 Alarm system with siren should be fitted with activation points with guard, driver and rear cabin.
 - 4.8 It should have adequate arrangements of chaining of cash boxes to the body of the vehicle.
 - 4.9 Cash Van should have a fire extinguisher and a first aid box.
 - 4.10 Cash Van should be provided with a functional cellular/mobile phone.
 - 4.11 CCV should have a secure partition between driver cabin and cash box area.
 - 4.12 CCV should have adequate portholes for observation and use of weapons by guards.
 - 4.13 CCV should have anti theft/burglary central locking system for side and rear doors (as in case of cars).
 - 4.14 Easy maneuverability in narrow lanes and congested areas, where applicable.
 - 4.15 All essential features of an efficient vehicle requiring minimum maintenance and providing maximum driving and riding comfort.
 - 4.16 Should conform to local laws stipulated by transport department and other government bodies as well as pollution norms.



बड़ौदा राजस्थान क्षेत्रीय ग्रामीण बैंक

Baroda Rajasthan Kshetriya Gramin Bank

(बैंक ऑफ बड़ौदा द्वारा प्रायोजित) (Sponsored by Bank of Baroda)

5. Relationship

It is agreed and understood by the parties that neither the PSA nor any employee of the personnel engaged by the PSA for the purpose of the service (including its owner(s), director(s), partner(s), employee(s) and representative(s) shall have employee employer relationship with the Bank.

6. The PSA's Indemnity and Assurance

6.1 The PSA hereby expressly agrees to indemnify the Bank and keep the Bank indemnified against all loss, liability or obligation arising out of its conduct or that of any of the personnel including its owner(s), director(s), partner(s), employee(s) and representative(s) in connection with the service and this agreement.

6.2 The PSA further agrees to provide an interest free Security Deposit equivalent to one month's charges per cash van. Their deposit shall be returned on termination of this agreement.

6.3 The PSA shall take and service the policy of fidelity insurance in respect of drivers and guards provided and comprehensive/3rd party insurance for CCV as its own cost and furnish a copy to the Bank.

7. **In case on any day/during any period the PSA fails to provide CCV or the guard, the bank will remit the cash under own arrangements, and double the pro rata charges will be debited from PSA's bill every month.**

8. The Bank's Covenants

8.1 The Bank shall in consideration of the services, pay to the PSA charges through NEFT/RTGS on monthly basis as indicated below.

i) Type of Vehicle

- Small cash van based on Tata 207 or equivalent like Bolero and Marshall Jeep etc.
- Large cash van based on Tata 407 or equivalent.

ii) Number of vehicles _____

iii) Meterage to be covered per month _____ KM

8.2 Charges to be paid would be Rs. _____ per month upto _____ KM duty per month. Additional charges will be @ Rs. _____ per K.M. The duty hours would be 200 hours per month on cumulative basis. Additional charges for duty hours beyond 200 hrs. would be @ Rs. _____ per hour.



बड़ौदा राजस्थान क्षेत्रीय ग्रामीण बैंक

Baroda Rajasthan Kshetriya Gramin Bank

(बैंक ऑफ बड़ौदा द्वारा प्रायोजित) (Sponsored by Bank of Baroda)

- 8.3 The charges payable are all inclusive and no other expenses would be reimbursed to the PSA. Rates include all taxes, levies, cell phone charges, fuel charges, insurance premium, salaries/wages etc. to be paid to the Govt. or any other bodies or drivers or guards provided with CCV.
- 8.4 The Bank shall not be liable to pay to the PSA any amount (whether by way of compensation, remuneration, reimbursement or otherwise) other than the fee as aforesaid, in relation to the service.
- 8.5 The distance will be calculated from Nodal Branch office/Currency Chest or the Initial Reporting Point to place of work only. Distance covered from PSA's depot or overnight parking place to the Initial reporting Point will not be included. Similarly, any meterage spent for repairs etc. or any other work not assigned by the Controlling/Designated Officer of the Bank will be EXCLUDED. A proper log book will be maintained for each CCV. Each page will be initialed by the driver of the PSA and designated officer of BO DAILY. Monthly summary will be signed by the Branch Incumbent and Authorised Officer of the PSA and presented to the Paying authority along with the Monthly Bill.
- 8.6 No extra meterage or additional working hours (i.e. beyond 200 hrs. per month) is permitted except with the prior and written sanction of the Branch Incumbent. Delays on account of breakdowns due to external events such as accidents, road blocks, unusual traffic jams or work assigned by the vendor will be EXCLUDED while working out the total hours done. Time of reporting and time of dispersal will be recorded daily and initialed by the Designated Official of the BO for cash remittance.
- 8.7 Payment will be made by the Bank within 7 working days of the presentation of the Bill. There will be no enhancement in rates/charges during the validity period of the present agreement. No other charges shall be payable to the PSA, except the agreed amount.

9. **Non Exclusive Agreement**

It is expressly agreed and understood between the parties hereto that this agreement is on non exclusive basis and the PSA does not have any exclusive right to provide the said services set out herein to the Bank and that the Bank is free to engage as many companies/firms, whether similar or otherwise, to provide such services and enter into agreements with any other person, Firm, Company, Organisation, as may be deemed fit by the Bank. The PSA shall also be at liberty to secure assignments from any other body Corporate or Bank.

10. **Publicity**

The PSA, its employees, representatives etc. shall not use the name, trademark and/or logo of the bank in any sales or marketing publication or advertisement or in any other manner.

11. **Miscellaneous**

- 11.1 The Bank may amend this agreement by giving a notice of one month of such amendment to the PSA, on the address first stated above.
- 11.2 The Bank shall have a right to terminate this agreement any time without assigning any reason whatsoever. On such termination, the First Party will have right to get service from other Agencies or make such alternate arrangements, as it deem fit, without any let or hindrance and if termination is caused due to any default or non-performance or unsatisfactory performance of PSA. PSA shall be liable to pay damages being the extra cost to be incurred by the First Party. PSA shall reimburse the amount claimed by the First Party immediately after demand.
- 11.3 This agreement shall stand terminated in the event of :



बड़ौदा राजस्थान क्षेत्रीय ग्रामीण बैंक
Baroda Rajasthan Kshetriya Gramin Bank
(बैंक ऑफ बड़ौदा द्वारा प्रायोजित) (Sponsored by Bank of Baroda)

- i) Any of the PSA representations and undertakings being or becoming incorrect or untrue.
- ii) Breach by the PSA to observe any of the terms and conditions contained herein or under any of the letters of request and authorization issued by the Bank in pursuance hereof or under any other agreement entered by the PSA or any of its personnel (including its owner(s), director(s), partner(s), employee(s) and representative(s) and
- iii) Insolvency or bankruptcy of the PSA or any of its personnel including its owner(s), director(s), partner(s), employee(s) and representative(s).
- 11.4 The PSA shall not assign the rights or obligations hereunder, unless permitted by the Bank.
- 11.5 The Bank may assign its rights and obligations hereunder in its sole discretion.
- 11.6 i) Any notice , demand or other communication required or permitted to be given or made hereunder shall be in writing and shall be well and sufficiently given or make if sent by registered A D at the address and to the authorized person at following address :

Name & Address of PSA

Name & Address of Bank

- ii) This Agreement shall be governed by and shall be construed in accordance with Indian Laws. Any legal action or proceeding out of this Agreement shall be brought under the jurisdiction of the courts and tribunals of -----

IN WITNESS WHEREOF the parties hereto have executed these presents the day and year first hereinabove written.

For the Bank

For the PSA

For Baroda Rajasthan Kshetriya
Gramin Bank

For & on behalf of M/s. _____

(First Party)

(Second Party)

Name
Designation
Date

Name
Designation
Date



बड़ौदा राजस्थान क्षेत्रीय ग्रामीण बैंक

Baroda Rajasthan Kshetriya Gramin Bank

(बैंक ऑफ बड़ौदा द्वारा प्रायोजित) (Sponsored by Bank of Baroda)

ANNEXURE-IV

OTHER TERMS & CONDITIONS

A) The PSA to ensure the following :-

- a) EMD of successful bidders shall be forfeited in respect of successful bidders in case of withdrawal from the tendering process.
- b) The identity of the driver of the Customized Cash Van and the guard should be properly verified by the local police. They should carry tamper proof photo identity cards issued by the PSA and wear prescribed uniform. A copy of the police verification report will be provided to the Bank in respect of all drivers and guards, provided by the PSA.
- c) At no point of time during prescribed duty hours, drivers and guard will leave their place of duty. The PSA will arrange to send a relief/substitute wherever the regular driver(s)/guard(s) is (are) absent or on leave. The relief/substitute shall also be personnel, duly verified by the police.
- d) The PSA to change driver /guard immediately on instruction from Bank if the performance of a particular driver/guard is not acceptable or found physically or medically unfit.
- e) The PSA should maintain utmost secrecy regarding movement of their vehicle and treasure.

B) The PSA shall ;

- a) Maintain up-to-date records of all driver/guard as per Shops & Establishment Act and will discharge all obligations under various Labour Laws viz. EPF Act, ESI Act, Gratuity, Bonus Act, Workmen's Compensation Act, Contract Labour (Regulation & Abolition) Act etc. or under any other State/Union Legislation in respect of drivers/guards engaged by the PSA.
- b) Take full responsibility of all acts of commission and/or omissions by their drivers/guards or any injury or mishap caused during the course of transport or during rendering the service and will meet all liabilities arising out of such situations.
- c) Be absolutely responsible for the payment of salary, all other statutory obligations for drivers/guards or their dependents, on account of salary, wages, bonus, arrears, employment/termination benefit compensation or other claim whatsoever under Workmen's Compensation Act or any other law and the Bank will have no connection in relation to such matters.
- d) In case of any mishap /injury sustained by the driver/guard of whatsoever nature (minor/major/fatal including death during the course of their duty) the responsibility of granting compensation, if any, on that count will be that of the PSA and not of the Bank.
- e) If for any reason, compensations, costs etc. are paid by the Bank, the same shall be reimbursed by the PSA to the Bank without any demur, with interest at the rate as applicable.
- f) Furnish the names and permanent and local addresses of the drivers and security guards being posted from time to time along with their latest photographs, thumb impression and signatures.
- g) Furnish proof of having paid the wages, provident fund contributions and other legal liabilities to the driver(s) and security guard(s) engaged by them, within one week of the disbursement of wages to them and payment of dues to PSA would be released on submission of such proof.



बड़ौदा राजस्थान क्षेत्रीय ग्रामीण बैंक

Baroda Rajasthan Kshetriya Gramin Bank

(बैंक ऑफ बड़ौदा द्वारा प्रायोजित) (Sponsored by Bank of Baroda)

The PSA's Indemnity and Assurance :-

- 1) The PSA should comply with all legal requirements and obtain such licenses, approvals and consents, if any prescribed/required under any law/ rules/regulations, and keep them valid.
- 2) The Bank will not be liable to pay any remuneration or compensation to the PSA or any of the personnel (including its owner(s), director(s), partner(s), employee(s) and any representative(s) engaged by the PSA in relation to the service except the fee payable to the PSA.
- 3) The PSA to indemnify against all losses, liability or obligation arising out of its conduct or that of any of the personnel including its owner(s), director(s), partner(s), employee(s) and representative(s) in connection with the service and this agreement.
- 4) The PSA to provide the interest free security deposit/Bank guarantee equivalent to one month's charges per cash van. This will be returned on termination of the agreement.
- 5) The PSA shall take and service the policy of fidelity insurance in respect of drivers and guards provided and comprehensive 3rd party insurance for Customized Cash Van at its own cost and furnish a copy to the Bank.
- 6) In case on any day during any period PSA fails to provide Customized Cash Van or guard the Bank will remit the cash under own arrangements, and double the pro rata charges will be debited from PSA's bill every month.



बड़ौदा राजस्थान क्षेत्रीय ग्रामीण बैंक
Baroda Rajasthan Kshetriya Gramin Bank
(बैंक ऑफ बड़ौदा द्वारा प्रायोजित) (Sponsored by Bank of Baroda)

ANNEXURE-V

To be submitted in sealed envelope super scribed as “TECHNICAL BID” APPLICATION FOR HIRING OF CASH VANS

1. NAME OF THE FIRM :			
2. ADDRESS OF THE FIRM WITH MOBILE & LANDLINE PH. NO.			
3. PAN NO.			
4. GST REGISTRATION NO.			
5. LOCATION OF GARAGE			
6. NAME & TELEPHONE NO. OF PROPRIETOR			
7. NO. OF VEHICLE YOU WISH TO OFFER			
8. Details of Demand Draft of Offer Documents cost Rs.2000/-	D.D.No.	Date:	
	Bank Name		
9. Details of vehicles being offered Type & Make: Year of Mfg: Year of Registration: Registration no. of Vehicle: Type of fuel: Total Kms run:	Vehicle-1	Vehicle-2	Vehicle-3
10 TOTAL INTERNAL USABLE AREA OF THE VEHICLE (Length x Width in feet)			
11. WHETHER OFFERED VEHICLE HAVE MET WITH ANY ACCIDENT OR ANY LITIGATION/ARBITRATION CASES EXISTING (If yes please mention)			



बड़ौदा राजस्थान क्षेत्रीय ग्रामीण बैंक
Baroda Rajasthan Kshetriya Gramin Bank
(बैंक ऑफ बड़ौदा द्वारा प्रायोजित) (Sponsored by Bank of Baroda)

12. NO. OF VEHICLES OWNED BY/ATTACHED TO AGENCY	TYPE REG. NO. Year of Manufacture 1. 2. 3. 4.
13. NO. OF YEARS OF EXPERIENCE (Please attach necessary proof)	
14. NAME OF BANK/PSU/ TO WHICH CASH-VAN SERVICES HAS BEEN RENDERED IN THE PAST THREE YEARS	
15. NAME OF THE BANK/PSU/GOV AGENCIES WHERE ENLISTED/REGISTERED (Pl. enclose documentary proof)	NAME OF BANK/PSU/GOV. ORG. 1. 2. 3. 4.
16. Whether the terms & conditions and the agreement format attached with offer document is accepted in full	

DECLARATION

1. All the information furnished by me / us here above is correct to the best of my knowledge and belief.
2. I / we have no objection if enquiries are made about the information provided in the application form / accompanying sheets / annexures.
3. The undersigned understands and agrees that any further relevant information may be requested and agrees to furnish any such information at the request of the Bank.
4. I / We agree that the decision of **BARODA Rajasthan Kshetriya GRAMIN BANK** in selection will be final and binding to me / us.

Place:
Date:

SIGNATURE
NAME & DESIGNATION
SEAL/STAMP OF OFFERER



बड़ौदा राजस्थान क्षेत्रीय ग्रामीण बैंक
Baroda Rajasthan Kshetriya Gramin Bank
(बैंक ऑफ बड़ौदा द्वारा प्रायोजित) (Sponsored by Bank of Baroda)

ANNEXURE-VI

FINANCIAL BID

To be submitted in separate sealed envelope super scribed as "FINANCIAL BID"

FOR CERTAIN PERIOD VALID FOR THREE YEARS FROM THE DATE OF AGREEMENT

A (For Dedicated Service)

S No	Details	Rate Quoted in Rupees (Excluding GST)	
		For 1 Driver and 2 Security Guards	For 1 Driver and 2 Security Guards + 2 Custodians
1	Consolidated payment (with fuel) Minimum 3000 Kms per month: without ac (1 A)		
2	For additional Km run in above case: without ac (1 B) per additional KM		
3	Total amount for 1A + 500x1B		

B (For on Call Service)

Sr No	Details	Rate Quoted in Rupees (Excluding GST)	
		For 1 Driver and 2 Security Guards	For 1 Driver and 2 Security Guards + 2 Custodians
1	Consolidated payment (with fuel) Minimum ----- Kms without ac (1 A)		
2	For additional Km run in above case: without ac (1 B) per additional KM		
3	Total amount for 1A + 500x1B		

There will be % Enhancement in the above mentioned rates (1A&1B) After the Expiry of the Three Years of Certain Period for the further period of Two Years (Option Period) at Bank Option

Please note that amount calculated for 1A + 500x1B will determine the lowest quotation

Place :
Date :

SIGNATURE
NAME & DESIGNATION
SEAL/STAMP OF OFFERER